



WORLD'S
 UNIVERSITIES
 WITH REAL IMPACT



REQUEST FOR QUOTATION
 Western Mindanao State University

Quotation No.: _____

PR-26-02-044

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **MAR 10 2026** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
 BAC Chairperson for GOODS

NOTE:

- 1 SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) **DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	2	packs	Cleaning Rag Material: Microfiber Cloth Color: Gray Size: L60 x W30 inches 6 pieces per pack. 240.00/packs.	P480.00		
2.	2	pcs	Door Mat Anti-slip color: Gray Size: L18 x W30 inches. 588.00/pcs.	P1,176.00		
3.	2	pcs	Outdoor Dust Pan (Metal). 234.00/pcs.	P468.00		
4.	3	pcs	Trash Can, Medium size 1000 liters capacity, any color. 132.00/pcs.	P396.00		
5.	2	pcs	Wet Mop Material: cotton. 474.00/pcs.	P948.00		
6.	1	pc	Sliding Paper Cutter Heavy duty sliding paper cutter, metal structure with grid guides, made of hard steel. 5,000.00/pc.	P5,000.00		
NOTE: RESEL Extension						
Total: _____						

1 of 1

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

REY ESPIRITUSANTO / 
 Canvasser

 Printed Name/Signature

 Tel. No./Cellphone #

 Date